

Child Safeguarding Risk Assessment (of any potential harm) 2019



List of School Activities	Risk Level	The School has identified the following Risk of Harm	The School has the following Procedures in place to address risk identified in this assessment
Training of school personnel in Child Protection matters	Low Med if not done	Harm not recognised or reported promptly	<p>Child Safeguarding Statement & DES procedures will be made available to all staff.</p> <p>DLP& DDLP Ms McCullen and Ms Murphy to attend PDST face to face training when offered</p> <p>All Staff completed Túsla training module</p> <p>BOM records all records of staff and board training in the minutes of Board meetings</p>
One to one teaching	Med	Harm by school personnel	<p>Open doors are not required as there is a door between the 2 interconnecting support rooms</p> <p>Table between teacher and pupil in 2 Support teachers rooms.</p> <p>Teachers are reminded at regular intervals to maintain appropriate space when working with children Large glass panels in classroom doors Separate classroom to the front of the school removed in 2015</p>

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<p>Care of Children with special needs, including intimate care needs</p>	<p>High</p>	<p>Harm by school personnel</p>	<p>See Special Needs Assistant (SNA) Policy which was formulated by St. Peter's N.S. and is guided by the relevant legislation such as The Education Welfare Act 2000 and the EPSEN Act 2004 and relevant DES Circulars</p> <p>There are currently no children with care needs relating to toileting and only one SNA</p> <p>Should an infant child need assistance, the SNA will be called to assist the teacher.</p>
<p>Curricular Provision in respect of SPHE, RSE, Stay safe.</p>	<p>Low Med if not done</p>	<p>Non-teaching of same</p>	<p>Ms McCullen takes responsibility for ensuring these lessons are taught in accordance with the school's RSE policy.</p> <p>Stay Safe and Walk Tall are both taught. Arrangements are in place over 2 years as the school has multi-class grades in classrooms.</p> <p>RSE policy has recently been revised</p> <p>The school implements the RSE component of SPHE in full. Parents will be informed when lessons with sexually explicit terminology will be taught and may withdraw their child. We advise against this. Parents may not opt their children out of SPHE.</p>

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<p>Care of pupils with specific vulnerabilities/needs such as</p> <ul style="list-style-type: none"> • Pupils from ethnic minorities/migrants • Members of the Traveller community • LGBT children • Pupils perceived to be LGBT • Pupils of minority religious faiths • Children in care 	<p>Low-Med</p>	<p>Bullying</p>	<p>Anti-Bullying Policy applies for all children, the school adopt a reform not blame policy and actively manage reports of bullying</p> <p>An anti-bullying week is held annually</p> <p>Code of Behaviour is equality based and respects all children regardless of gender or sexual orientation or membership of religious community. It was reviewed in 2019 and some small changes were made.</p> <p>Staff are reminded regularly at staff meetings to be aware of vulnerable children including those from disadvantaged backgrounds</p> <p>Staff liaise with parents and/or care agencies where necessary and teachers are mandated to liaise appropriately with Tusla</p>
<p>Daily arrival and dismissal of pupils</p>	<p>Med</p>	<p>Harm from other pupils, unknown adults on the playground</p>	<p>Arrival and dismissal of pupils is supervised by teachers</p> <p>Children should not be sent on messages alone</p> <p>There is 1 teacher and SNA rostered on for before school supervision from 9.00- 9.20 and class teachers escort pupils to the door at home-time</p> <p>Unknown adults who enter the playground will be approached immediately or spoken to at the gate at home-time</p> <p>Upon enrolment parents must inform the school in writing who has permission to drop and collect their child and parents must also notify the school of changes to collection arrangements</p>

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			<p>If a person who is not on the list is dropping a child to school they should present themselves at the school office first so parents can be contacted</p> <p>If a child is not collected they are supervised by an available teacher and then their parents are telephoned.</p>
Managing of challenging behaviour amongst pupils, including appropriate use of restraint	High	Injury to pupils and staff	<p>The school has a policy regarding the use of Restrictive Practices/ Physical interventions</p> <p>Where necessary Individual Positive Handling Plans will be devised for those pupils who are assessed as being at greatest risk of needing restrictive physical interventions. Incidents are recorded</p> <p>See SNA Policy and Code Of Behaviour</p> <p>CPD in this area is funded by the Board and organised when deemed necessary</p>
Sports Coaches, sporting activities and school trips	Med	Harm to pupils	<p>All coaches must be garda vetted</p> <p>Sport Coaches are assisted by class teachers</p>
Students participating in work experience and student teachers	Low	Harm by student	<p>Work experience students are not allowed on yard at break-times, are not allowed to use their phones and must not be alone with pupils. Volunteer past pupils will also be vetted</p> <p>Student teachers must present their garda vetting to the school.</p> <p>All of these groups are made aware of the school policies and procedures for child protection</p>

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Recreation breaks for pupils	Med	Harm by other pupils	<p>Children return in to the building to use the toilet alone, senior pupils may use the g.p. room toilet alone.</p> <p>Children must ask the class teacher's permission or the teacher on yard duty so that groups do not gather in the toilet facilities</p> <p>First Aid is administered outside in full view where possible at the door of the infant room, if a child needs to check a cut they do so themselves in the toilet cubicle privately If a child needs help with the removal of clothes a second adult can be sent for</p>
Classroom teaching	Low	Harm by school personnel	Classroom teachers must be aware of and follow all policies and procedures in relation to child protection
School trips involving overnight stays or foreign trips	none	Harm by school personnel	The school does not currently have overnight trips
Use of toilet/ changing/ shower areas in schools or elsewhere	Low		<p>Supervision Policy</p> <p>After 2015 renovation each class now has two toilets and the GP room has a disability accessible toilet</p> <p>There are no showers or public changing areas in the school.</p> <p>At swimming lessons there are both individual and shared cubicles and 4 staff attend to supervise jointly. Male and female teachers supervise jointly and children will be supervised by either.</p> <p>Children are supervised and/or brought in groups on trips when going to toilets</p>

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Annual Sports Day	Med		<p>As good practice all PTA committee will be garda vetted</p> <p>Currently the annual Sports Day is held in O Raghailigh's GFC</p> <p>Many parents attend and may bring their own children to the toilet</p> <p>Staff will bring groups of children to the toilet where needed</p>
Fundraising Events			<p>Parents will reminded that outside of school, at other events, that they are responsible for the supervision of their own children</p> <p>e.g. Parish Rooms for PTA Fair, children are not allowed in the kitchen and parents must be responsible for their childrens' safety at all times including the graveyard and toilets and grounds of church</p> <p>If a PTA event is held in the school after school, parents are expected to stay and supervise their own children.</p>
School transport arrangements including use of bus escorts	High		<p>There are no escorts employed by the school</p> <p>Bus companies are responsible for children until school begins and the Board are satisfied that children are not left in the unaccompanied in the garden. Bus companies are contacted if the need arises.</p>
Administration of Medicine Administration of First Aid	LOW		<p>All staff are certified in First Aid Training and Cardiac First Responder having completing training in August 2017. Training will take place again in August 2019.</p> <p>Parents must follow the Administration of Medicines policy</p>
Use of external personnel to supplement	Med		<p>Qualified SNAs and teachers who are garda vetted may be utilised when necessary</p> <p>Principal will ensure they are aware of school supervision policies and dealing with behaviour</p>

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curriculum			One off visitors do not need to be vetted as teachers will remain in the room if a talk is taking place Teachers or volunteers coming in regularly must be vetted
<p>School personnel including -</p> <ul style="list-style-type: none"> • Teachers • SNA's • Caretaker • Secretary • Cleaner • Sports coaches • External Tutors • Guest Speakers • Volunteers • Parents in school activities • Visitors present in school during school hours 	Med	Harm not recognised or properly or promptly reported	<p>Child Safeguarding Statement, policy and procedures made available to all staff</p> <p>Staff to view Tusla training module & any other online training offered by PDST</p> <p>Vetting Procedures see policy for teachers, sports coaches and external tutors</p> <p>Regular parent curriculum volunteers and supervisors must be vetted</p> <p>Once-off guest speakers including parent speakers will not need to be vetted as long as teachers will be present at all times</p> <p><u>Visiting Contractors</u></p> <p>Building contractors will be allowed work in communal areas with the permission of the principal e.g. locksmith, glaziers, alarm company, builders to deal with leak etc</p> <p>Teachers will accompany the children from the classroom if necessary</p> <p>Where possible this should be kept to outside of school hours</p>
Use of school premises by other organisations during school day	Med		The Board would ensure the person is vetted and has their own public liability insurance e.g. lego club. After school activities are allowed, after 2 for infants and 3 for all other pupils. There have been no requests to use the school in 2018/19
Use of ICT by pupils in school	Low/ Med	Bullying	<p>Use of Technology policy</p> <p>Anti-Bullying Policy</p> <p>Code of Behaviour</p> <p>All reports of the inappropriate use of technology are investigated and monitored</p>

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			The Schools Broadband Programme provides an integrated set of services to our school which includes broadband connectivity, and hosted services including content filtering, webhosting-blogging and security services including anti-virus control and a centralised firewall.
Use of video/photography/other media to record school events	Low		See INTO guidelines, permission is sought upon enrolment for the use of images and for website Where there is no harm to the child parents may record images see INTO Guidelines Data Protection changes will be factored in and revised accordingly

Important Note: It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post- Primary Schools 2017*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment was originally completed by the Board of Management on the 13th of February 2018 It was reviewed as part of the school’s annual review of its Child Safeguarding Statement on the 9th April 2019